

# Admission and promotion policy IB Diploma Programme

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At Newton College we offer a Bilingual Diploma Programme to our students who wish to continue their studies at the end of Secondary School (MYP programme).

The requirements for these students are slightly different than for students coming from another non-international school.

The possibility of participating in the Diploma Programme is subject to the following requirements:

Newton Students requirements:

A. Enrol in the Baccalaureate by selecting appropriately the subjects of the list offered by the school (prior knowledge in Science, languages and Mathematics subjects will be taken into account).

B. Students have passed the Spanish Secondary Programme (ESO) and / or the Middle Years Programme.

C. If they have failed a subject from the MYP, it must not be any of those that have a direct relationship with those chosen in the Diploma at HL.

D. Have an average grade in Year 11 of 6.5 (Spanish programme) or 4 (MYP).

E. Prove a good level of English (First or Advanced Cambridge certified)

F. Interview with the DP Coordinator or the educational Liaison.

G. Submit a motivation letter.

H. Show an academic and personal school trajectory in accordance with the philosophy of the IBO.

I. Age between 16 and 18 years old.

Students who come from a Spanish or international school / institute (not IB):

A. Enrol in the Baccalaureate by properly selecting the subjects from the list offered by the school.

B. They have approved the Spanish Compulsory Secondary Education program or the equivalent secondary education program from their country of origin.

C. Prove a good level of English (first certificate or Advanced Cambridge) or, failing that, take an oral and written test at our school.

D. Pass a maths test to assess the student's level in this subject.

E. An interview with the IB Coordinator, the Admissions department, and the student's parents or guardians.

F. Aged between 16 and 18 years old.

G. Have an average grade in the last year of Secondary:

- - Minimum of 6.5: Spanish programme
- - Minimum of C (4) in relevant subjects: British Curriculum
- - Or equivalent in other educational systems

The Admission process for the formal enrollment of students in the PD consists of the following steps:

Presentation of the Diploma Programme will be made to Year 11 students interested in pursuing the International Baccalaureate. On this day the principles of the programme, the student's profile, its advantages and requirements, as well as the offer of subjects will be exposed.

Will be offered an informative talk to the parents and / or guardians of Year 11 students about the benefits of the programme, its structure, and the subjects offered by the school.

This allows us to draw up a preliminary list of potential candidates and subjects to be offered.

Later, an informative and motivational talk will be organised with the DP candidate students and their parents, where the Diploma teachers are present.

The final registration will be carried out, with a signature of commitment by the parents or guardians of the students.

The possibility of participating in the Diploma Programme in our school is open to all students who:

- Are willing to make an effort in relation to intensive study and acquire a responsible commitment to work, both at school and outside here.
- Are interested in the deep study and research of the subjects selected for the Diploma Programme.
- Possess the Intermediate Level of English Language, which allows them to tackle the Higher Level of the chosen subjects.
- Throughout their school career they have shown commitment to the values of solidarity and intercultural respect promoted by the international programme.
- They have shown an attitude of personal improvement.
- Possess an attitude of service and social commitment.
- Assume the commitment to maintain the extra-school work required by this proposal, as well as the proper use of free study hours during school hours.

Students must demonstrate in the course of the Diploma Programme:

- Skills to work independently.
- Good level of reading comprehension and written expression in the language of instruction of the Diploma Programme (English).
- Possess research tools for the preparation of essays and Internal assessments.

- Command of written and oral expression sufficient to write essays and to make oral presentations.
- Capacity for teamwork.
- Skills of handling digital tools as support for learning and carrying out tasks.
- All students enrolled in Diploma Programme courses are expected to maintain a high level of academic integrity, as established in the Academic Honesty Policy.
- All students enrolled in the Diploma Programme are expected to take the Theory of Knowledge course and participate in the CAS programme to meet the requirements established by the IBO for obtaining the degree.

Students with special needs:

Students with SEN will be able to access the IB, as long as they meet the requirements established by the IB organisation for these cases, and the general conditions indicated for all students. Once both requirements have been met, the psycho-pedagogical department, together with the IB coordinator, will evaluate the particularity of the case to decide the necessary support and / or adaptations. (Appendix 1)

Requirements for promotion from Year 12 to Year 13 in the IB Diploma Programme:

Below we list the requirements that the school considers that the student must meet in the first year to move on to the second year of the programme.

1. Students must achieve a minimum of 24 points among the six subjects of the Diploma (valued from 1 to 7 points ) at the end of Year 12.
2. No grade 2 has been obtained in any Higher Level subject.
3. CAS requirements have been met in Year 12.
4. Has shown effort and commitment in preparing TOK and the Extended Essay.
5. A grade 1 has not been obtained in any subject.
6. A maximum of one grade 2 in Standard Level subjects.

7. No more than three subjects marked with 3 points or less have been obtained in the subjects taken.

8. The student has not engaged in fraudulent conduct in the completion of the work, homework, practice, essays, etc ... of internal assessment in the subjects taken.

9. Each particular case will be studied, being the final decision of the faculty staff during the evaluation meeting.

## Appendix 1

### Accommodations that do not require authorization in the Diploma Program

The following accommodations may be used in IB assessments at the discretion of the coordinator (or school head), without authorization from the IB.

1 A registered student is allowed to take the exam in a separate room if it is in the interest of the student or the other students in the group. All rules governing the taking of IB examinations must be followed. The enrolled student must be under the constant supervision of a supervisor. This measure is also extended if, due to the impossibility of transfer to the centre for medical reasons that do not interfere with the student's intellectual abilities to take exams, the exam can be taken outside of Newton College premises.

2 The coordinator can arrange the appropriate location of the seats of certain students enrolled in the room to meet their particular needs.

3 The presence of a health assistant (or a nurse, if applicable) is allowed if necessary for the well-being or safety of an enrolled student. The aide must not be another enrolled student or a family member of the student.

4 Students who normally use technical aids may use them in exams. This includes the use of soundproofing devices, such as non connected headphones or earplugs for students who are hypersensitive to noise. The student must be under the constant supervision of a supervisor.

5 If a student has reading or attention difficulties, the proctor or a designated reader can clarify the test instructions. This adequacy should be limited only to clarify the instructions, not the content of the questions.

6 A designated person is allowed to mention the colours of an exam to enrolled students suffering from colour blindness. No other assistance may be given without permission from the IB. The designated person must not be a professor of the subject, another enrolled student or a relative of the respective student.

7 An enrolled student may take a break if necessary due to medical conditions, psychological disorders, or physical or other difficulties. The amount of time allowed for breaks will not count as part of the time allotted for the student's examination. Breaks must be supervised to ensure safety during the exam. The student is not allowed to communicate with or disturb his classmates. The duration of the breaks and the number of breaks allowed must be predetermined and will depend on the circumstances of the student; however, 10 minutes per hour is generally recommended. During breaks, enrolled students are not allowed to read, answer test questions, or write notes of any kind.

#### Appendix 2:

##### Review of this policy

This document is reviewed annually by representatives of the Admissions, Marketing, Management and Coordination teams of the Diploma Program.

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